

To: All Members of the EXECUTIVE

When calling please ask for:

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Date: 25 January 2019

Membership of the Executive

Cllr Julia Potts (Chairman)
Cllr Ged Hall (Vice Chairman)
Cllr Andrew Bolton
Cllr Kevin Deanus

Cllr Jim Edwards
Cllr Jenny Else
Cllr Carole King
Cllr Chris Storey

Dear Councillors

A meeting of the EXECUTIVE will be held as follows:

DATE: TUESDAY, 5 FEBRUARY 2019

TIME: 6.00 PM

PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS,
GODALMING

The Agenda for the Meeting is set out below.

Yours sincerely

ROBIN TAYLOR
Head of Policy and Governance

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NOTES FOR MEMBERS

Contact Officers are shown at the end of each report and members are welcome to raise questions, make observations etc. in advance of the meeting with the appropriate officer.

AGENDA

1. **MINUTES**

To confirm the Minutes of the Meeting held on 4 December 2018.

2. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

3. **DECLARATIONS OF INTERESTS**

To receive from members, declarations of interest in relation to any items included on the agenda for this meeting, in accordance with the Waverley Code of Local Government Conduct.

4. **QUESTIONS FROM MEMBERS OF THE PUBLIC**

The Chairman to respond to any questions received from members of the public for which notice has been given in accordance with Procedure Rule 10.

The deadline for receipt of questions is 5pm on Tuesday 29 January 2019.

5. **QUESTIONS FROM MEMBERS**

The Chairman to respond to any questions received from Members in accordance with Procedure Rule 11.

The deadline for receipt of questions is 5pm on Tuesday 29 January 2019.

The following question has been received from Cllr David Beaman:

“Are WBC aware that following representations made by Guildford Borough Council that Planning Inspector Jonathan Bore has agreed to reopen the public hearings which had closed in July for 2 days on 12th and 13th February to hear new evidence that Guildford’s housing requirement should be significantly reduced based on revised population forecasts released in October by the

Office for National Statistics (ONS). If these new hearings result in Guildford's housing allocation, which like Waverley's housing allocation includes meeting some unmet need from Woking, is reduced significantly then should not WBC also insist on an early review of its housing allocation numbers especially given the implications it could have on the proposed cross boundary development at Ockford Ridge and the basis on which the appeal against development of land West of Folly Hill has been allowed. Click on the following link for further details :-

<https://www.getsurrey.co.uk/news/surrey-news/date-set-new-local-plan-15580184> “

The following response has been provided by the Portfolio Holder for Planning Policy and Customer Services:

“In the Examination of the Waverley Borough Local Plan Part 1, it was the 2014-based household projections, (published in 2016), that were used by the inspector as the demographic starting point for identifying Waverley's housing need, as these were the most up-to-date household projections available at the time.

Since then the 2016 Household Projections have been released as well as new national planning policy in the form of an update to the NPPF, published in July 2018. The new 2018 NPPF sets out a standard method for calculating the housing requirement. The Government recently consulted on some proposed changes to the NPPF relating to how Councils should calculate their housing requirement. They are proposing in the short term that Councils must use the 2014-based household projections. They are also proposing to make it clear that the 2016 household projections are not a reason to justify lower housing need. This is because the government does not consider that the 2016 household projections will deliver the number of homes that are needed and will not tackle house price affordability.

The Guildford Local Plan Examination is affected by the transitional arrangements regarding the application of the new NPPF. Because it was submitted when it was, it is being examined under the 2012 NPPF rather than the 2018 NPPF. As with the Waverley Plan, the Inspector wanted to have regard to the most up to date demographic projections. Because the 2016-based projections were published during the Examination of the Guildford Local Plan, the Council was, therefore, asked by the Inspector to comment on their implications. The Inspector has since decided to have two further Examination hearings on 12th and 13th February. The Inspector has set out the matters he wants to discuss at these further hearings. His note covers the appropriateness of using the 2016-based projections for Guildford's Plan and goes on to pose a number of questions that presumably will form the basis of the discussion at the sessions on 12th and 13th February.

In his note, the Inspector has commented that the recent Government consultation regarding the continued use of the 2014-based projections has been directed at plans using the standard method for calculating the housing need rather than plans like Guildford's, that are being examined under the old policies in the 2012 NPPF.

You have asked if the outcome of the Guildford examination is that the housing requirement is reduced, should Waverley Borough Council not also insist on an early review of its housing allocation. If the Council wanted to revisit its housing requirement then this would need to be through a review of the Local Plan. Such a review would be outside the transitional arrangements that affect Guildford and any new plan would, therefore, be assessed against the 2018 NPPF and the application of the Standard Method. The recent consultation on proposed changes to the NPPF, make it clear that pending a more detailed review of the Standard Method, the Government's intention is for Plans examined under the 2018 NPPF is to use the 2014-based projections to determine need rather than the 2016-based projections."

6. MEDIUM TERM FINANCIAL PLAN 2019/20 - 2021/22 AND GENERAL FUND BUDGET 2019/20 (Pages 9 - 58)

[Portfolio Holder: Councillor Ged Hall]
[Wards Affected: All Wards]

This report outlines the latest Medium Term Financial Plan Projection and seeks Councillors' approval for the draft General Fund Budget for 2019/20. The Financial Plan sets out the key areas to target to address the significant budget shortfall in the medium term which is estimated to be £3.8million or 36% of the total net service cost by 2022/23.

Recommendation

It is recommended that the Executive, after considering comments from the Value for Money Overview & Scrutiny Committee, makes the following recommendations to Council, to:

1. **agree a 2.99% increase in Waverley's element of Council Tax for 2019/2020;**
2. **agree to make no change to the Council's existing Council Tax Support Scheme;**
3. **approve the proposed Fees and Charges as shown at Annexe 4;**
4. **approve the General Fund Budget for 2018/20; and**
5. **approve the 2019/20 General Fund Capital Programme as shown at Annexe 6.**

7. HOUSING REVENUE ACCOUNT BUSINESS PLAN, REVENUE BUDGET AND CAPITAL PROGRAMME 2019/20 (Pages 59 - 70)

[Portfolio Holder: Councillor Ged Hall, Councillor Carole King]
[Wards Affected: All Wards]

This report advises Councillors of the latest position regarding the Housing Revenue Account (HRA) for 2019/20 and the updated Business Plan and seeks approval of the 2019/20 budget.

Recommendation

That the Executive, having considered the comments from the Value for Money Overview and Scrutiny Committee, recommends to Council that:

- 1. the annual rent level of Council dwellings be reduced by 1% from the 2018/19 level with effect from April 2019 in compliance with the Welfare Reform and Work Act;**
 - 2. the revised HRA Business Plan for 2019/20 to 2022/23 as set out at Annexe 1 be approved;**
 - 3. the fees and charges be agreed as set out in Annexe 2;**
 - 4. the 2019/20 Housing Revenue Account Capital Programmes as shown at Annexe 3 and 4 be approved; and**
 - 5. the financing of the capital programmes be approved in line with the resources shown in Annexe 5.**
8. COUNCIL TAX EMPTY HOMES DISCOUNT AND EMPTY HOMES PREMIUM
(Pages 71 - 76)

[Portfolio Holder: Councillor Ged Hall]
[Wards Affected: All Wards]

To consider proposed changes to Waverley's Council Tax empty homes discount and empty homes premium.

Recommendation

Subject to the consideration of the comments from the Value for Money and Customer Service Overview & Scrutiny Committee, the Executive is asked to recommend to Council that:

- i. the discretionary 50% 6-month Council Tax discount for "empty and substantially unfurnished properties" is abolished from 1 April 2019; and,**
 - ii. the maximum additional council tax premiums on long term "empty and unfurnished properties" be applied according to the commencement dates in paragraph 17.**
9. ANNUAL PAY POLICY STATEMENT 2019/20 (Pages 77 - 82)

[Portfolio Holder: Councillor Julia Potts]
[Wards Affected: Not applicable]

The purpose of this report is to advise members of the Annual Pay Policy Statement for 2019/20.

Recommendation

That the Executive recommends to Council that the Annual Pay Policy Statement for 2019/20 be adopted.

10. RESCHEDULE OF BUDGET - ELECTRICAL WORKS AT MOAT LODGE, CRANLEIGH (Pages 83 - 84)

[Portfolio Holder: Councillor Carole King]
[Wards Affected: Cranleigh East]

To seek authority for the remaining budget scheduled for year 2018/19 of £48,000 to complete communal electrical upgrade and improvement works in the Senior Living Scheme at Moat Lodge, Cranleigh is rescheduled into the financial year 2019/20.

Recommendation

That the remaining budget scheduled for year 2018/19 of £48,000 to complete communal electrical upgrade and improvement works in the Senior Living Scheme at Moat Lodge, Cranleigh is rescheduled into the financial year 2019/20.

11. RISK APPETITE STATEMENT (Pages 85 - 92)

[Portfolio Holder: Councillor Ged Hall]
[Wards Affected: All Wards]

This report seeks approval of a Risk Appetite Statement for the Council as part of the Council's Risk Management Strategy.

Recommendation

That the Risk Appetite Statement be approved.

12. PROPERTY MATTER - LEASE OF GRAFHAM AND SMITHBROOK CRICKET GROUND (Pages 93 - 98)

Approval is sought for the grant of a new lease to Blackheath Cricket Club of Grafham and Smithbrook Cricket Ground as shown outlined on the plan at Annexe 1 and on terms and conditions set out in the (Exempt) Annexe.

Recommendation

That a lease of up to 50 years of the Grafham and Smithbrook cricket ground and pavilion be granted to Blackheath Cricket Club, on terms and conditions set out in (Exempt) Annexe 2, other terms and conditions to be negotiated by the Estates and Valuation Manager.

13. PROPERTY MATTER - LEASE OF LAND FOR SUB-STATION AND CABLING, FARNHAM (Pages 99 - 104)

[Portfolio Holder: Councillor Ged Hall]
[Wards Affected: Farnham Castle]

To seek approval to grant a lease to Scottish & Southern Electricity Networks for siting of a new electricity sub-station and cabling.

Recommendation

That the Executive authorises the grant of a new lease to Scottish & Southern Networks for siting of an electricity sub-station and cabling, on the terms proposed in (Exempt) Annexe 2.

14. EXCLUSION OF PRESS AND PUBLIC

To consider the following recommendation on the motion of the Chairman:-

Recommendation

That, pursuant to Procedure Rule 20, and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following item(s) on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during these items, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified at the meeting in the revised Part 1 of Schedule 12A to the Local Government Act 1972.

15. ANY OTHER ISSUES TO BE CONSIDERED IN EXEMPT SESSION

To consider matters (if any) relating to aspects of any reports on this agenda which, it is felt, may need to be considered in Exempt session.

**For further information or assistance, please telephone
Fiona Cameron, Democratic Services Manager & Deputy Monitoring
Officer, on 01483 523226 or by email at
fiona.cameron@waverley.gov.uk**